

Student Conduct Support Document 2016

Stage	Concern	School Action	Consequences
Stage 1	Behaviour below expectations e.g. inappropriate use of phone or laptop, unexplained lateness or absence, low level disruption to lessons, lack of effort, punctuality.	Subject teacher or mentor discusses conduct with student and records outcome on Progresso. Intervention strategies resolve conduct issue.	<ul style="list-style-type: none"> Phone or device removed Catch up at break time Referral / remove and work away from the lesson Refer - Reflect - Reconcile - Re-integrate
Stage 2	Anti-social behaviour, rudeness, disruptive conduct, interfering with the learning of others.	Mentor contacts parents/guardians. Intervention strategies agreed. Outcome recorded on Progresso.	<ul style="list-style-type: none"> 1/2 day isolation Removal of privileges Conduct contract in place
Stage 3	Bullying, dangerous conduct, racism, verbal abuse, smoking, theft, truancy, damage to property.	Mentor arranges meeting with parents/guardians. Leadership intervention recorded on Progresso. If there is no improvement then a formal warning may be issued.	<ul style="list-style-type: none"> Conduct contract in place 1 Day isolation Fixed term Exclusion—1 day
Stage 4	Assault, alcohol, illegal drugs, serious damage to property, bringing the UTC into disrepute.	Principal or Vice Principal issue written warning and fixed term exclusion. Recorded in Progresso.	Fixed term Exclusion - multiple days
Stage 5		Parents and student attend meeting with Governors Disciplinary Committee which determines whether or not to permanently exclude student.	Permanent Exclusion / Appeal return to Conduct Plan